



**ZONING PERMIT APPLICATION**  
 For questions, contact Marci Cooper, Zoning  
 Call (616) 794-1900, Ext. 209 or mcooper@ci.belding.mi.us

<input type="checkbox"/> Fence** (\$25.00)	<input type="checkbox"/> Signs (\$30.00)	<input type="checkbox"/> Deck*** (\$25.00)	<input type="checkbox"/> Accessory Buildings (\$25.00)	<input type="checkbox"/> Lot Splits/ combinations (\$50.00)	<input type="checkbox"/> Pools (\$25.00)	<input type="checkbox"/> Other (\$25.00)	PERMIT #
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**Applicant Name:** \_\_\_\_\_  
**Street Address:** \_\_\_\_\_  
**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_  
**Phone Number(s):** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

I hereby attest that all information on this application is, to the best of my knowledge, true and accurate.

**Sign and Print Name:** \_\_\_\_\_ **Date:** \_\_\_\_\_

I hereby grant permission for City of Belding staff to enter the property described above for the purpose of gathering information related to this application. (Note to applicant: This is optional and will not affect any decision on your application)

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Applicant is the:**  Owner  Lessee  Optionee  Contractor/Architect

**Property Owner/Contact Name:** \_\_\_\_\_  
**Street Address:** \_\_\_\_\_  
**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_  
**Phone Number(s):** \_\_\_\_\_ **E-mail:** \_\_\_\_\_

**Project Location or Address:** \_\_\_\_\_  
**Property is:**  Residential  Commercial  Industrial **Property zoned:** \_\_\_\_\_  
**Permanent Parcel Number:** \_\_\_\_\_

**Explanation of Request:** \_\_\_\_\_

Call Miss Dig at 1-800-482-7171 three days prior to digging. A minimum of two working days is required before actual work begins.

\*Lot Split: You must provide 2 copies of a survey showing the current dimensions of the lot & also the proposed split.

\*\*Plot Plan Requirement: You must provide a plot plan showing the location of property lines, structures, electrical lines, easements, fencing, gates, driveways, pavement, etc. on the subject property. For your convenience, graph lines have been provided on the back of this application, or the plot plan can be attached to the application.

\*\*\*Decks: Please be aware that decks which are more than either one (1) step or eight (8) inches off the ground also require a Building Permit with a Zoning Permit.

**TO BE COMPLETED BY CITY**

Date application and fee received: \_\_\_\_\_ Staff Initials: \_\_\_\_\_ Receipt #: \_\_\_\_\_

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Zoning

Date

Director, Department of Public Works

Date

NOTE:

A Zoning Permit is required by the City of Belding.

[Mcooper@ci.belding.mi.us](mailto:Mcooper@ci.belding.mi.us)

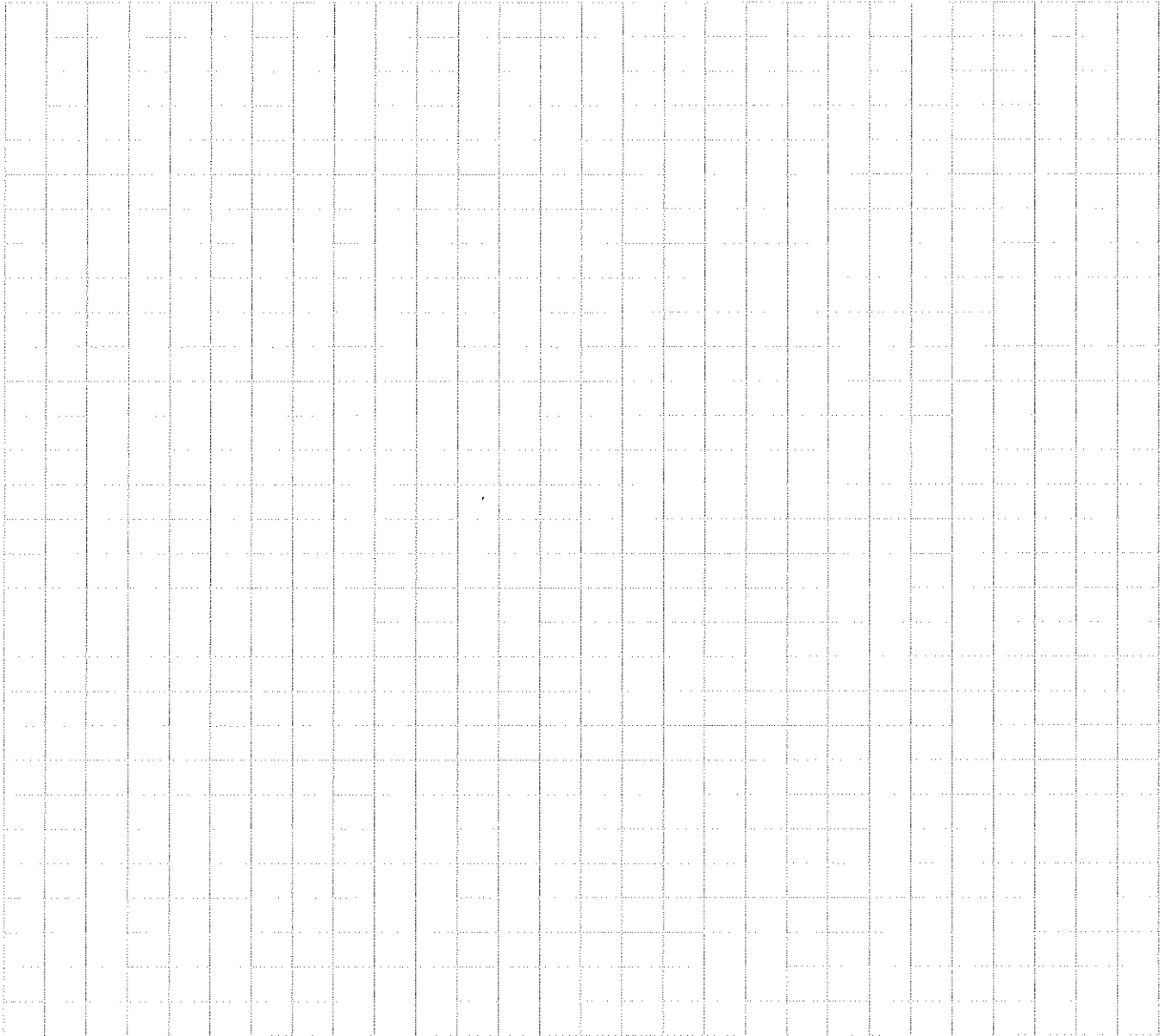
A Building Permit is required by the Ionia County Building Department.  
175 E. Adams St. Ionia, MI

616-527-5374

[www.ioniacounty.org](http://www.ioniacounty.org)

# Plot Plan

(Remember to show streets, all structures, easements, fences, gates, pavement, electrical lines & property lines)



Sample of Plot Plan:

